

Demand what the company should do to remedy the situation:

Supervisors Name (Who gave the answer?): _____

Supervisors Date of Answer: _____

Check One:

- Agreed with Union Position
- Compromise, Settlement Reached
- Refused to Accept Union Position

Describe company answer or settlement:

Disposition of Grievance (What do you want done?)

Steward required to complete this section

- Close Grievance
- Appeal Grievance

Date of Appeal (What day did you drop it off?): _____

Director to Appeal Grievance to: _____

Name and Location of Job Steward: _____

Name of Second Level Manager: _____

Name of Union Vice President: _____

Date Appeal Letter Sent: _____